



# DONOR FORM

NAME:

ADDRESS:

POSTAL ADDRESS (if different from above):

EMAIL ADDRESS:

PHONE DETAILS:    W)  
                          H)  
                          M)

LOAN OR DONATION (Tick a box):

BRIEF DESCRIPTION OF ITEM(S):

OFFICE USE

Accepted on behalf of AGRA by:

Date:

## **1. Acquisition**

Items will be accepted through donation, loan, or bequest, and will be stored and displayed primarily at an AGRA club in the home state of the donor or lender.

AGRA reserves the right to accept or decline objects and is under no obligation to accept all objects offered to it.

Preference will be given to objects that have reasonable provenance (history of use). Objects that are offered with little or no provenance will ordinarily be declined unless their significance is assessed as outweighing the lack of information about the object.

Objects that are badly damaged or are incomplete will normally be declined unless the object's significance outweighs its condition.

Items will only be accepted if their ownership can be verified and where AGRA is satisfied that the donor or lender is legally entitled to make the donation or loan.

Objects that are offered with conditions (such as permanent display or display at certain times) will be declined.

Objects that are offered that present an unacceptable burden on AGRA's resources (such as storage space) will ordinarily be declined.

Objects offered on loan to AGRA will be accepted only when AGRA believes it can use the object for research or display.

Offers of objects that are duplicates of objects already held in the collection may be declined.

A donation form or loan form will be completed for each collected item and a copy will be issued to each donor and lender with a copy retained by the club.

Once accepted, details will be entered on a catalogue to assist in the compilation of a national greyhound racing historical database.

Photos of each item will also be taken and may be used for display, AGRA publicity or other promotional purposes.

## **2. Storage**

Every effort will be made to provide safe, secure and appropriate storage facilities and handling protocols to ensure the safety and care of our collections

## **3. Conservation**

Conservation work may be undertaken on donated objects that are assessed as both significant, and in need of conservation. No conservation, cleaning or repair work will be undertaken on loan items without the written authority of lender and only undertaken by appropriately trained individuals where it is assessed as necessary.